



## Governance Committee Meeting Minutes

Erie County Land Bank

Feb 9, 2022 at 9:00 AM EST to Feb 9, 2022 at 10:30 AM EST

### Meeting Details:

<https://us02web.zoom.us/j/88264218883?pwd=NEtiSE5XTXFoS3kxVEptaWN5NW1HZz09,+16699009128>

Meeting ID: 88264218883

Passcode: 7wHJ&%^z

## Agenda

Zoom Meeting ID: 882 6421 8883; Passcode: 7wHJ&%^z

### I. Call to Order & Attendance

Committee: James Cardman, Brian McGrath, Jack Lee, Christine Rush Also: J.W. Alberstadt, Christie Mahany

### II. Previous Meeting Minutes

Motion: Approve previous meeting minutes by J. Lee, seconded by C.Rush. All approved.

### III. Unfinished & New Business

#### A. Property Updates

##### 1. Acquisitions & Dispositions in progress

From Brad Russell in Corry: A 3X6 sign we got from Green Graphics thanking our major benefactors in our fight against blight has been placed at 303 Wayne Street, Corry.

**2. Demolitions** – C. Mahany updated the committee on the status of the 5 demolitions in Corry. It was agreed that the DEP should be contacted, and C. Mahany will reach out.

**3. 5002 Cherry Application** – C.Mahany has been in contact with the applicant, and he has provided written proof of payment of taxes. The board will revisit the application at the next board meeting.

**B. New Proposed Acquisitions** – Solicitor Alberstadt will start title searches on both properties, and he and C. Mahany will look into tax implications/liability for accepting a property from the relatives of a deceased party.

##### 1. Donation: Neff Property, Millcreek

Vacant lot behind 3314 Forest Drive

##### 2. Donation: 22 Lincoln Street, Union City

Estate or conservatorship questions

**C. Repository List Map: Pre-approval and purchases** – A map of all current repository list properties has been assembled with the cooperation of the Tax Claim Bureau and the GIS team. C. Mahany has been in contact with the Tax Claim Bureau to discuss a pre-approval designation for the land banks in order to facilitate a faster, easier purchase of repository list properties. If acceptable, an addendum to the ICA could be drawn up. We are awaiting a response from the Tax Claim Bureau on the matter.

<https://eriecopa.maps.arcgis.com/apps/dashboards/e49ad2d4262642b782d2d88896e3f014>

**D. New Hires: Position / staff discussion** – We reviewed how far the land bank has come since February of 2019. C. Mahany will figure out how to do it and who and what is needed and then let the board know when we are ready to approve the proposed positions.

#### **IV. Adjournment**

Motion: Adjourn by J. Lee, seconded by B. McGrath. All approved.

**Upcoming meetings: February 23 (Board) & March 9 (Governance)**